



KINGSTON COMMEMORATIONS STRATEGY

2015-2024

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Completed by:

WORKSHOP architecture inc

1157 Davenport Road

Toronto, ON M6H 2G4

phone: 416.901.8055

fax: 416.849.0383

www.workshoparchitecture.ca

City of Kingston lead:

Paul Robertson, BJ, MA

City Curator, Cultural Services

City of Kingston

216 Ontario Street

Kingston, ON K7L 2Z3

phone: 613-546-4291, ext. 1358

porobertson@cityofkingston.ca

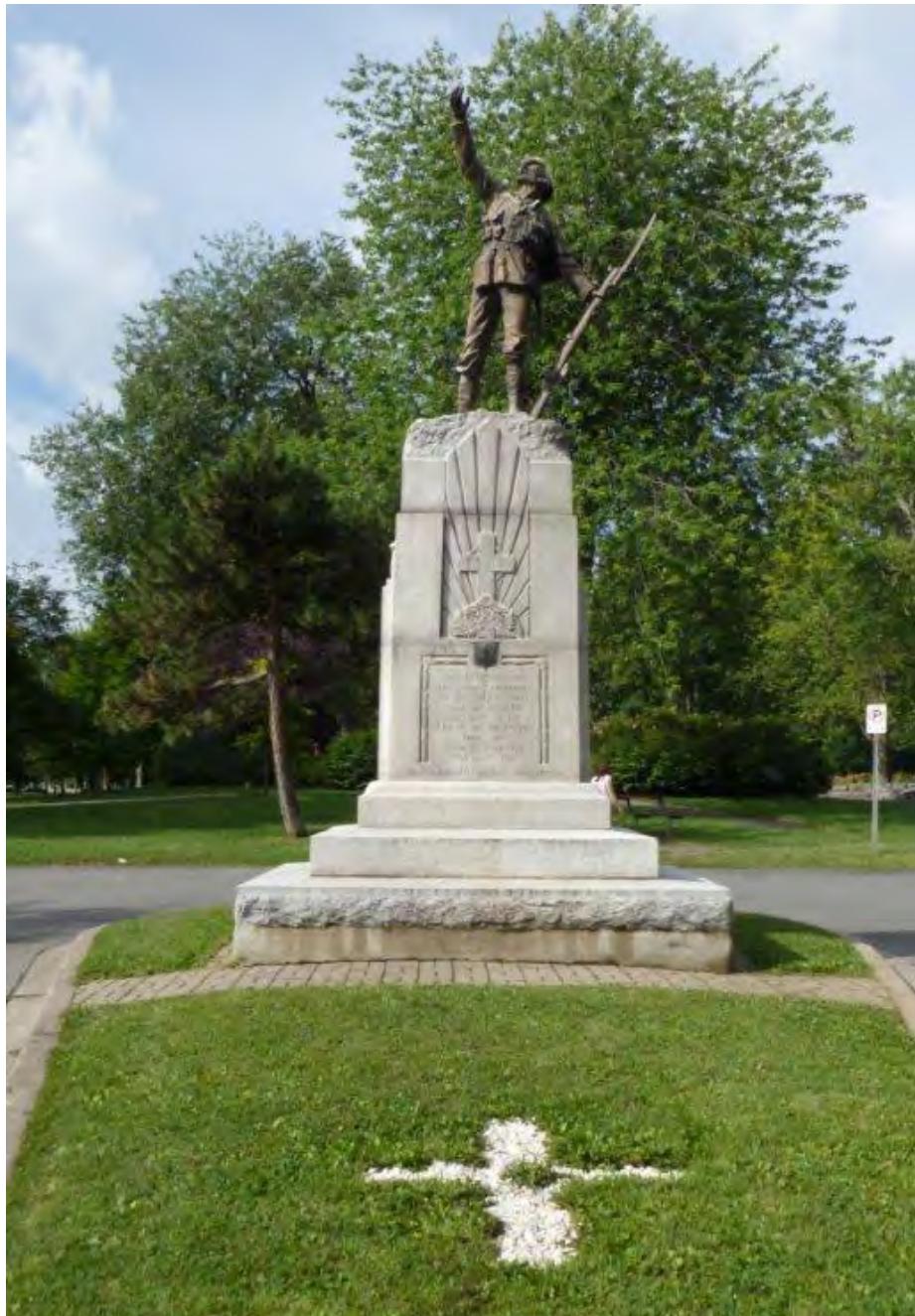


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1.0 PURPOSE AND BACKGROUND



"I think plaques are still a good way to give people information. They could also be linked to a potential smartphone app or website, to provide complimentary materials."

comment from the Commemoration Survey

"Often Kingston is best known as the "Limestone City" that is home to Fort Henry, Canada's first Prime Minister Sir John A. Macdonald and an extraordinary number of prisons and other governmental and educational institutions. Each of these elements is closely associated with Kingston's 19th century history but they do not reveal the full extent and breadth of histories that exist."

Integrated Cultural Heritage and Cultural Tourism Strategy

Kingston, its History and Commemorations

Kingston is a city that has a strong affinity for its past and likes to honour it. There are at least 80 physical commemorations in the Civic Collection alone and that doesn't account for many other commemorative forms -- tangible ones such as tree and bench dedications, and intangible forms including digital commemorations, events and tours.

A commemoration is an intentional act to acknowledge the memory of people, places, events and ideas. Commemorations can be public or private, national or local, tangible or intangible, monumental or modest in scale, permanent or temporary. The subjects can also be particular (recognizing a single person or event) or general (extolling an idea or movement). For the purpose of this strategy, we are looking at commemorations on City-owned property or requiring City approvals, in a wide variety of forms including: memorials, monuments, plaques, artwork, mementoes, commemorative spaces, events and digital platforms.

Due to its strategic location and natural setting, Kingston played a crucial role in the development of Canada as a nation in the 18th and 19th centuries and that history is still evidenced in its built heritage. A large percentage of existing physical commemorations present this British colonial history, but there are many stories and experiences that occurred both before and after this period -- as well as points of view during the same period -- that have not been shared and do not have a visible presence.

The current name of the place erases the area's prior histories: the story of the long occupancy of this region by First Peoples is complex and multi-faceted. When Europeans began to arrive in the early 1600s, this place was known as Katarokwi. Later called Cataraqui by the French, in 1788 it was officially renamed Kingston.

For Kingston, the link to the past continues to assert itself as a strong foundation for future growth. The corporate motto for the City of Kingston positions the city as a place where the past, the present and future are equally important: "Where History and Innovation Thrive."

The Findings

The Integrated Cultural Heritage and Cultural Tourism Strategy for the City of Kingston detected a number of gaps in the stories being told and in the locations where they are found -- many of Kingston's existing physical commemorations are downtown, with very few commemorations in rural areas and the west end. The stories of First Peoples, women, Francophones and other Ethno-cultural communities are drastically under-represented. Stakeholder feedback received during the development of this strategy reinforced these findings.

There is no clear municipal information available that describes the process for public proposals of new commemorations or a clearly defined process for civic response to these proposals.

Most commemorations to date have been funded by the proponent group proposing the commemoration and paid through fundraising and grants. Groups who have less access to the resources to support their proposals and/or who are not aware of the processes involved are at a disadvantage. Although there is little City or other public monies available for new commemorations, a need has been identified to develop a method to share information about these funding streams and a transparent application process.

Kingston has a number of policies related to commemorations, but they are isolated in separate departments and, in some cases, they don't clearly lay out processes, roles and responsibilities. As responsibility for various forms of commemorations rests across different City departments and committees with some areas of overlap, this lack of clarity and consistency presents a challenge to manage the existing collections of physical commemorations and to provide consistent decision-making and coordinated, efficient processes.

The database of the existing inventory of commemorations is not up-to-date and is missing information including provenance, ownership and maintenance procedures. In the past, priorities had not been set for acceptance of new commemorations, maintenance endowments had not been collected from organizations proposing the commemoration, and ownership transfer and/or time limits were not always clearly established. For this reason, and due to the size of the existing collection, longterm maintenance and conservation takes a lot of Civic resource. Also, there is a lack of space, particularly in waterfront parks, for future commemorative needs. With the high volume of new commemorations proposed every year, the City needs to be more selective in what it accepts, and for how long a commemoration is to remain in place, to ensure there is space for people's use of City spaces as well as for future commemorative needs and any future redevelopment of the Civic spaces.

The Purpose

The purpose of the Kingston Commemorations Strategy is to establish clear, consistent and consolidated protocols and decision-making processes as effective means to work with and respond to local community members with the intention of fostering a multi-faceted dialogue on people, places, events and ideas with significance to Kingston's heritage through commemorative forms. The strategy covers a period of ten years and includes all forms of commemoration that are on City of Kingston-owned property or require City approvals. The strategy will:

- introduce a cohesive, overall vision;
- outline a transparent, stream-lined decision-making framework for commemoration proposals; and
- clarify the roles and responsibilities for the management of the commemorative collections.

The Kingston Commemoration Strategy provides a vision of how commemorations can support a greater understanding of Kingston's many stories. Commemorations in a variety of forms in City spaces throughout Kingston will be used to: honour important achievements and aspirations; discuss uncomfortable truths; and build appreciation of the diverse stories that make up Kingston's past generations. This vision has been identified through stakeholder consultation during the development of this strategy and it mirrors the inclusive vision of history proposed in *The Integrated Cultural Heritage and Cultural Tourism Strategy*.

To quote the Kingston Cultural Plan, "*Kingston's many stories need to be developed in compelling ways and told through a variety of means and opportunities. By valuing both the tangible and the intangible, Kingston can develop strategies that allow all long-time residents, transitory residents, urban and rural residents, and newcomers to share their compelling and distinctive stories with each other and the world.*"

Prior to the release of the Kingston Commemorations Strategy, City staff have already begun to facilitate local communities to tell their stories. At the invitation of Alderville First Nation in 2013, City Council directed Cultural Services staff to work with Alderville representatives on a joint project to commemorate the history of the Mississauga Nation at Kingston. This work has served to inform discussions and development of the new Kingston Commemorations Strategy. It also supports a recommendation in the 2014 Cultural Services-sponsored study Kingston First Peoples: Purposeful Dialogues to “assist in acknowledging and sharing awareness of the role of First Peoples in Kingston’s history and modern context....”



2.0 RECOMMENDATIONS LIST



"Let's bring some life to the way we commemorate in Kingston, change them up and keep our past relevant and welcoming to new residents and visitors."

comment from the Commemoration Survey

Temporary commemorative installation: A Time Remembered in Kingston

The following are a series of recommendations that will help to guide the decision-making and management of commemorations in all forms on City property for the next ten years:

FRAMEWORK (p. 10 to 15)

Establish a framework for commemorations in Kingston.

Recommendation 1. Approve the following Definition, Vision, Guiding Principles and Outcomes for all forms of commemorations on City-owned property or requiring City approvals.

Recommendation 2. Agree the Priority Thematic Areas.

Recommendation 3. Direct staff to work with local community groups to further develop the cultural heritage cluster downtown with new commemorations in a variety of forms to fill the current thematic gaps in a way that does not add to the problem of “clutter,” and to address geographic gaps as appropriate. The current annual funding for commemorations shall be leveraged to encourage external investments for this purpose.

ORGANIZATIONAL STRUCTURE (p. 16 to 23)

Establish an organizational structure for commemorations with clear roles and responsibilities.

Recommendation 4. Agree the staff roles, responsibilities and processes as outlined in Diagram A, B and C below and direct staff to further investigate efficiencies and to streamline processes, using lower level staff wherever possible. Report back to Council by 2016 on how this has been achieved.

Recommendation 5. Approve an Interdepartmental Commemorations Group to meet bi-annually to provide review and coordination assistance for commemoration proposals under consideration for forms C2 to C5 as applicable.

Recommendation 6. Direct Cultural Services and Planning staff to review the mandate and composition of the Communications and Education Working Group of the Municipal Heritage Committee for the purpose of creating the Commemorations Working Group and using this working group to advise the Museums and Collections Advisory Committee on proposals for physical long term Commemorations being considered for addition to the Civic Collection.

Recommendation 7. Confirm Council and Committee roles. Give staff delegated authority for decisions on new physical commemorations under \$50,000 except where it is located in a designated heritage property.

PROCESS AND POLICIES (p. 23 to 31)

Establish a decision-making process and policies for commemorations.

Recommendation 8. Agree the decision-making processes for commemoration proposals including subject, site selection and design criteria and duration.

Recommendation 9. Direct staff in each department to review existing physical commemorative items on City properties they manage by Q4 2015. The City Curator to lead the assessment of the list of items for inclusion in the Civic Collection, removal or other. Any items not included in the Civic Collection and not removed will continue to be the responsibility of the department in question.

Recommendation 10. Staff managing various commemorative forms and their budgets agree to give up-to-date inventory information annually in Q1 to be included in the Culture Map. Staff will continue to update the Civic Collection database, as resources permit.

Recommendation 11. Direct staff to amend or repeal existing By-law 2008-154 A By-law to Create a “Kingston Remembers” Program because some if its provisions are not enforceable under the Planning Act.

Recommendation 12. In the guidelines for drafting a Heritage Impact Study, Planning Department to ask the Heritage consultant to look at and suggest opportunities for commemoration where they are appropriate.

Recommendation 13. Direct the City Curator to work with relevant department staff to make changes to the following policies to follow the framework, organizational structure and processes

agreed in Recommendations 1 to 12.

PARTNERSHIPS AND OUTREACH (p. 32 to 35)

Provide information to community members, encourage and develop partnerships to support the commemoration strategy's goals.

Recommendation 14. Staff shall direct some of the City's current annual funding budget for commemorations towards projects with local groups that address thematic and geographic gaps identified in Recommendations 2 and 3. Staff shall use the funds to leverage external investments for this purpose wherever possible.

Recommendation 15. Encourage the development of partnerships, grants and sponsorships to further support the development of approved evaluation proposals, particularly to address existing thematic and geographic gaps identified in Recommendations 2 and 3.

Recommendation 16. Establish a physical portal in the Heritage Resource Centre as the first point of contact for commemorations on City-owned land and requiring City approvals. Also create a virtual portal on the City of Kingston website that provides information on the various commemoration options and corresponding decision-making processes.



Digital commemoration: murmur in Toronto



Commemorative event:
Smudging ceremony in Kingston City Council



Spontaneous temporary commemoration: ghost bike

3.0 FRAMEWORK



"There are many other important stories to tell and hopefully they can be told in new and exciting ways which engage the public."

comment from the Commemoration Survey

Commemorative landscape: Poppy Plaza war memorial in Calgary

Establish a framework for commemorations in Kingston.

Finding: There is no overall vision and direction for the many forms of commemorations on City-owned property or requiring City approvals.

Recommendation 1. Approve the following Definition, Vision, Guiding Principles and Outcomes for all forms of commemorations on City-owned property or requiring City approvals.

Background

Kingston has a number of policies related to commemorations, but they exist in isolation in separate departments. A number of the policies were recently revised and strengthened, but there continues to be a lack of clarity over roles, responsibilities and procedures and no overall vision or criteria for prioritization.

Purpose

The purpose of the Kingston Commemorations Strategy is to establish clear, consistent and consolidated protocols and decision-making processes as effective means to work with and respond to local community members with the intention of fostering a multi-faceted dialogue on people, places, events and ideas with significance to Kingston's heritage through commemorative forms. The strategy covers a period of ten years and includes all forms of commemoration that are on City of Kingston-owned property or require City approvals.

Vision

Commemorations in a variety of forms in City spaces throughout Kingston will be used to: honour important achievements and aspirations; discuss uncomfortable truths; and build appreciation of the diverse stories that make up Kingston's past generations.

Definition

A *commemoration* is an intentional act of acknowledging the memory of people, places, events and ideas.

Commemorations can be public or private, national or local, tangible or intangible, monumental or modest in scale, permanent or temporary. The subject can be particular (recognizing a single person or event) or general (extolling an idea or movement).

Guiding Principles

1. Commemorations shall be realized in a range of forms and together they should provide opportunities for celebration, reflection, discovery, dialogue and critique.
2. All of Kingston is reflected in the range of commemorations in City spaces.
3. All Kingstonians, including the city's youth, are engaged and connected to Kingston's stories through their experience of the range of commemorations in City spaces.
4. The City shall recognize collective commemorative impulses and shall be flexible and responsive to communities' spontaneous temporary commemorations in public spaces.

Outcomes

1. Commemorations are accessible in a wide variety of City spaces across Kingston.

Indicator: Number of new locations in underserved areas and different types of locations or platforms for existing and new commemorations.

2. New commemorations shall address the current gaps in themes and subjects listed in the Priority Thematic Areas to help foster public awareness of diverse stories.

Indicator: Number of new commemorations in all forms that address the four Priority Thematic Areas.

3. Provide a transparent, welcoming and efficient process to enable all sectors of the community and City staff to understand decision-making and action for all commemorative forms.

Indicators: Number of web hits to the virtual portal; Increase in number of inquiries/feedback from individuals/groups who have not previously contacted the City about commemorations; Efficiency will be demonstrated through reduction in staff time and clear staff roles and process.

4. The City will encourage increased private and public support for commemorations, particularly for Priority Thematic Areas.

Indicators: Amount of increased investment from new sources including diverse communities; Amount of funding leveraged for new commemorations for the four Priority Thematic Areas.

5. Individuals involved in advising, selecting and approving new commemorations shall represent a diversity in ages, voices and perspectives, with qualified subject-specific advisors involved as required.

Indicator: Track demographic information of individuals involved in advising, selecting and approving new commemorations.



Finding: *The Integrated Cultural Heritage and Cultural Tourism Strategy for the City of Kingston* identified a number of gaps in the stories being told (Appendix C: Preliminary Heritage Interpretive Plan). These gaps were also identified in stakeholder feedback received during the development of the Kingston Commemorations Strategy.

Recommendation 2. Agree the Priority Thematic Areas.

Priority Thematic Areas

The themes and subjects listed below have been identified as priorities at present:

- First Peoples
- Ethno-cultural communities
- Francophone
- Women

British-Canadian history and military history are also important, but feedback we received noted that these are currently well-represented in comparison and therefore, not priority themes or subjects.

Finding: *The Integrated Cultural Heritage and Cultural Tourism Strategy* found that many of Kingston's most recognizable cultural heritage assets – waterfront access, military buildings and limestone architecture – are clustered downtown and particularly in the City Hall precinct (First Capital Place). This is also true of many of the existing physical commemorations with very few commemorations to be found in rural areas and the west end. Despite this clustering, Kingston's downtown lacks stories addressing the Priority Theme Areas. Also, the *Downtown Action Plan* identified a problem of “clutter” in the City Hall precinct that shall be addressed during the redevelopment of public spaces in this location.

Recommendation 3. Direct staff to work with local community groups to further develop the cultural heritage cluster downtown with new commemorations in a variety of forms to fill the current thematic gaps in a way that does not add to the problem of “clutter,” and to address geographic gaps as appropriate. The current annual funding for commemorations shall be leveraged to encourage external investments for this purpose.



Above: City of Kingston's Culture Map shows current placement of the City-owned outdoor collection which includes commemorations and public art (top); An activity during the annual City-led celebrations for First Canada Day (bottom).

Facing page: image showing the “cluttered” approach of Confederation Park identified in the Downtown Action Plan.



4.0 ORGANIZATIONAL STRUCTURE



"As a lifelong Kingstonian, I have always wanted to be able to talk about our history and feel that what we celebrate now is incomplete. ... There needs to be a message put forward which challenges conventional understandings and forces new perspectives to develop."

comment from the Commemoration Survey

Establish an organizational structure for commemorations with clear roles and responsibilities.

Finding: Responsibility for commemorations rests with various departments across the City. There are some areas of overlap and staff roles and responsibilities are not clearly defined. This presents a challenge to manage the existing collections and to provide consistent decision-making and coordinated, efficient processes for new commemorative proposals. Furthermore, City staff at management level are dealing with routine procedures that could otherwise be handled by lower level staff.

Recommendation 4. Agree the staff roles, responsibilities and processes as outlined in Diagram A, B and C below and direct staff to further investigate efficiencies and to streamline processes, using lower level staff wherever possible. Report back to Council by 2016 on how this has been achieved.

Recommendation 5. Approve an Interdepartmental Commemorations Group to meet bi-annually to provide review and coordination of commemoration proposals under consideration for forms C2 to C5.



The Interdepartmental Commemorations Group would include designated staff from the following Departments and/or Divisions:

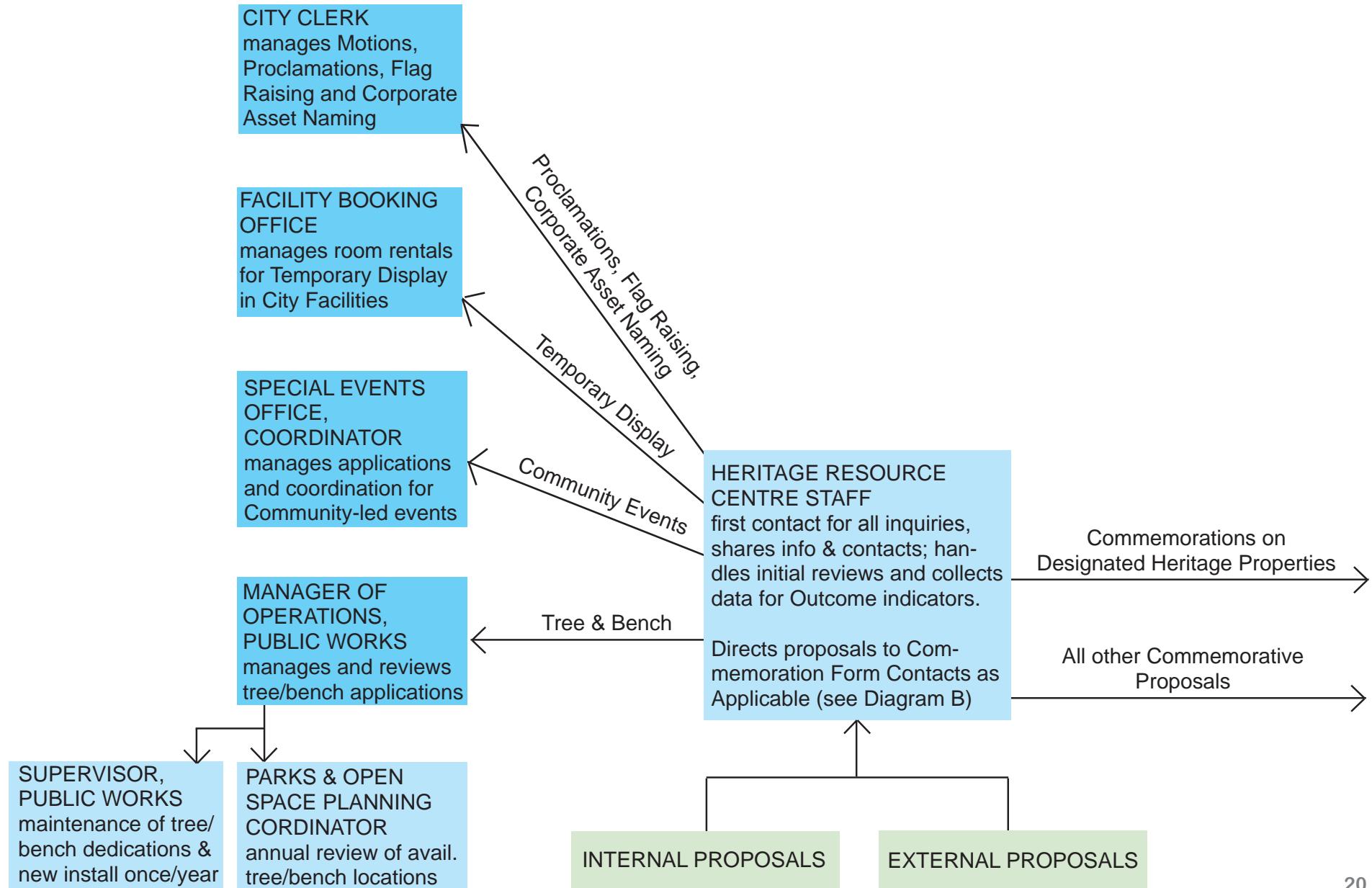
- Public Works
- Facilities Management and Construction Services
- Parks Development (for C2 to C4 only)
- Planning and Development (for C2 to C4 only)
- Special Events Office (for C5 proposals only)
- Cultural Services

Additions or revisions to the members of this group may change accordingly to meet program requirements and proposal requests.

The group's role in relation to commemorations would be to:

- Give input into a commemoration strategy, policies and evaluation criteria for commemorations on City-owned properties or requiring City approvals.
- Representatives in the group would act as staff liaisons in their departments and ensure all commemorative proposals are directed to the Heritage Resource Centre staff
- On a bi-annual basis, representatives in the group (or another appropriate staff member from their department) would act as technical advisors on an Evaluation Committee for commemorative proposals C2 to C5.

Diagram A: Organizational Structure for Commemoration Proposals and Approvals



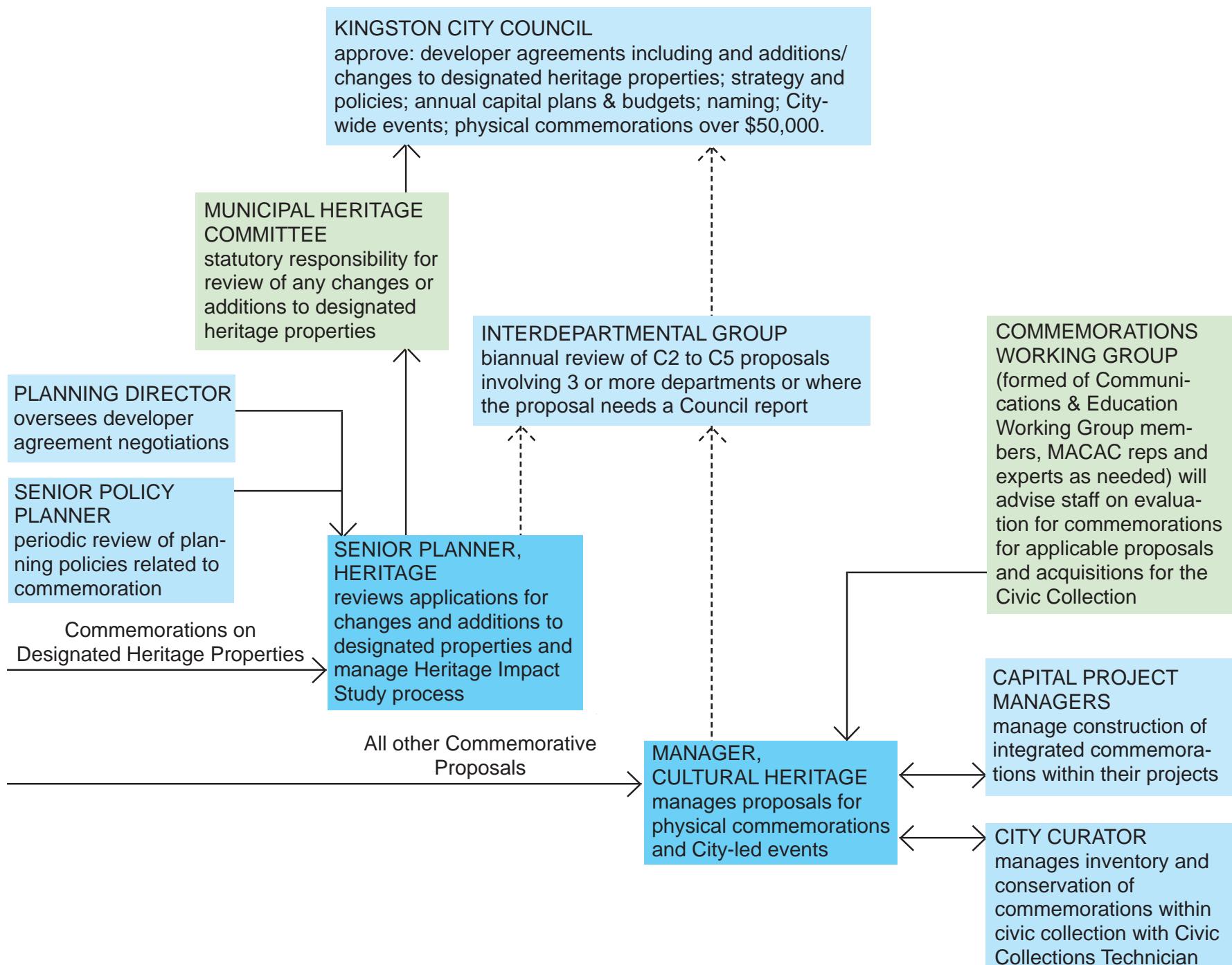


Diagram B: Contacts for Commemoration Proposals

Department responsible	Type of Commemoration	Application/Approvals Process	Approval timeline
Clerks Department, City Clerk	A.3 Motions of Congrats	Request originates from Mayor's Office or a Councillor	2 weeks in advance of next Council meet
	B.4 Proclamation	Proclamations Policy	Next Council Agenda
	B.5 Flag Raising	Flag Raising Policy	Typically 4 to 8 weeks
	C.1 Naming a Corporate Asset	Naming of Corporate Assets Policy	4 to 12+ weeks
Cultural Services, Administrator	A.1 Civic Awards	Annual Call for Nominations	Annual call with March 31 deadline
Cultural Services, City Curator	A.4 Mayor's portrait	Mayor's Portrait Policy	Not applicable
	B.1 Display in City Facility (City-initiated or partnership)	Request to City Curator or relevant department staff	Not applicable
	B.2 Tours included on City app	Review by Communications and Education Working Group	Annual review
Cultural Services, Manager, Cultural Heritage	C.2 New plaque (Kingston Rememb.)	Review by Commemorations Working Group/MHC as appropriate	Bi-annual review of proposals
	C.3 Addition/renovation to existing physical objects	As per revisions to Civic Collections Policy (TBC)	Bi-annual review of proposals
	C.4 Other new physical object	As per revisions to Civic Collections Policy (TBC)	Bi-annual review of proposals
	C.5 City-led Event, Festival or Ceremony	As per revisions to Special Events Policy (TBC)	Bi-annual review of proposals
	B.6 Heritage Marker & Roadside Signs	As per revisions to Heritage Commemorations Policy (TBC)	Bi-annual review of proposals
	A.5 Temporary Display in City Facility (room rental)	Room Booking Form	2 to 4 weeks
Manager, Policy Planning	A.2 Tree/Bench Dedication	Dedication Trees and Commemorative Benches Policy	4 to 12 weeks
Facility Booking Office 613-544-4442 ext. 1800	B.3 Community-led Event, Festival, or Ceremony	Special Events Policy	4 to 12 weeks
Manager of Operations, Public Works			
Special Events Office, Coordinator			

Diagram C: Commemorative Form Categories

Category A

straightforward process, low resource need and shorter approvals timeline

1. Civic Awards
2. Tree/Bench Dedication
3. Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery at Council
4. Mayor's portrait
5. Third party displays and exhibitions on City property.

Category B

medium amount of processing or resources required

1. Displays and exhibitions developed in partnership with City and on City property (includes banners, transit ads and digital resources).
2. Tours
3. Festival or Ceremony
4. Proclamations
5. Flag raising
6. Heritage Markers & Roadside Signs

Category C

more involved process, requires more time and resource

1. Naming of Corporate Assets
2. Kingston Remembers plaques
3. Addition or renovation to existing physical commemorations
4. Medium to long-term physical commemorations (including plaques)
5. City-led Event, Festival or Ceremony

Commemorative Form Categories to be Considered by the City

		Subject matter		
		one or more individuals	nation/ community/ group	idea/place/event/ accomplishment
City-wide relevance	high	A/B/C	A/B/C	A.2/A.5/B/C
	medium	A/B.1-4	A/B.1-5	A.2/A.5/B.1-5
	low	A	A	N/A
	none	N/A	N/A	N/A

Finding: Committees do not have clear roles on commemorations as there is overlap between the Municipal Heritage Committee and the Museums and Collections Advisory Committee and its Communications and Education Working Group.

Recommendation 6. Direct Cultural Services and Planning staff to review the mandate and composition of the Communications and Education Working Group of the Municipal Heritage Committee for the purpose of creating the Commemorations Working Group and using this working group to advise the Museums and Collections Advisory Committee on proposals for physical long term commemorations being considered for addition to the Civic Collection.

The Working Group's role would be as follows:

- Periodically review processes, policies, plans in order to make recommendations to staff; and
- To take part in Evaluation Committees for commemoration proposals C2 to C5 and/or nominate individuals to supplement an Evaluation Committee to ensure diversity, subject-matter expertise, local representation and design knowledge.





Finding: There is inconsistency on what value and forms of commemoration need to go to Council for approvals.

Recommendation 7. Confirm Council roles. Give staff delegated authority for decisions on new physical commemorations under \$50,000 except where it is located in a designated heritage site.

Mayor and Councillors are elected by the citizens of Kingston to govern the City. Council and Committees of Council are arms-length of any acquisition processes, but their role is to perform the following functions or empower staff to do so on Council's behalf:

- Review and approve the City of Kingston's Commemoration Strategy.
- Approve Municipal Capital Plan allocations and annual Capital Budgets.
- Approve negotiated agreements with private developers that may contain sections related to the provision of commemorations.
- Decisions on commemoration proposals for physical commemorations over \$50,000 and commemorations of any value on designated heritage properties, as well as for decisions on City-wide Celebrations.

5.0 PROCESS AND POLICIES



"I love the integration of historic material into public spaces and places of daily encounter."

comments from the Commemoration Survey

Establish a decision-making process and policies for commemorations.

Findings: There is no clear and consistent process for evaluating a commemoration proposal.

Recommendation 8. Agree the decision-making processes for commemoration proposals including subject, site selection, design criteria and duration.

Step 1: Commemorative Form Category Review

(by HRC staff for all proposals)

- Proposals' relevance will be reviewed using Diagram C.
- Only those proposals which pass the review to be considered in categories C2 to C5 will continue to Step 2.
- Proposals in category C3 may not require every step. This will be determined by the Cultural Heritage Manager.
- Proposals in categories C2 to C4 that are on designated heritage properties will require Municipal Heritage Committee approval during Step 4.
- Proposals in category C5 will be subject to the Special Events Policy and First Capital Place Policy.
- Proponents not being considered for categories C2 to C5 will either be referred to the appropriate Commemorative Form contact or they will be informed that their proposal is not appropriate for public commemoration in Kingston.
- The following review processes may also be considered for use where proposal requests are outside of the various forms listed in Diagram C.

Note: *The following steps are only applicable for proposals C2 to C5.*

Step 2: Subject Mandatory Requirements Review

(by HRC staff; applicable only for C2 to C5)

Pre-application: Proponents are advised to consult with HRC staff, who will provide preliminary feedback on ways to help strengthen the application.

Proposal Submission Requirements

1. description of the commemorative subject
2. outline of objectives
3. preliminary schedule and budget (including agreed and potential funding to cover the development and maintenance of the commemoration)

Proposals may also include: one or more proposed locations; preliminary design concepts; and/or letters of support.

The following mandatory requirements need to be met:

1. The subject proposed must have relevance to Kingston or Kingstonians.
2. An individual will only be considered for commemoration at least ten years after his/her death.
3. A group or organization will only be considered for commemoration at least ten years after it has been established.
4. An idea or event will only be considered for commemoration at least ten years after its conclusion.

5. A commemorative proposal must not duplicate the themes or subject matter of an existing commemorative site.
6. Military commemorations should recognize collective efforts rather than individuals. In the case of international conflicts, only major military conflicts sanctioned by the Government of Canada can be considered.
7. Natural disasters will not normally be commemorated.

Automatic disqualification: The following criteria will be utilized to refuse consideration of proposals (proposals may still be refused once subjected to the assessment process on other grounds):

1. Proposals that include ideological or religious beliefs, or individual convictions that promote hate;
2. Proposals that are obviously contrary to Canadian laws, other City policies or by-laws.

Step 3: Subject Evaluation and Impact Review (for C2 to C5)

(pre-review by department responsible; full review, where deemed appropriate, by interdepartmental group who meets biannually; interdepartmental group report goes to Committee for feedback)

Subject Evaluation Criteria

1. The proposed commemoration helps to meet the Vision, Guiding Principles and Outcomes listed in the Kingston Commemoration Strategy.
2. Commemorative subjects need to demonstrate specific relevance to Kingston and to Kingstonians.
3. Commemorative subjects that include one or more of the Priority Theme Areas will be prioritized.
4. A commemoration's proposed form (i.e. physical, temporary, digital, ceremonies) shall be appropriate to the subject matter and context.
5. A proposed commemoration's geographic reach, level and intensity of impact, quality of impact, education and inspiration potential, duration or longevity and inclusiveness shall be considered.
6. The proposed commemoration can demonstrate it will result in quantifiable and/or qualitative impact and benefits for the community.
7. The proposed commemoration needs to demonstrate organizational capacity and a sound funding plan. City service needs and funding requests will be taken into consideration in the evaluation.

If Step 3 review is successful, the proposal continues to Step 4. If not, the proponent will be informed that their proposal has not been accepted.

Note: In some instances Step 3 and all or part of Step 4 can be completed simultaneously.

Step 4: Site Selection and Design Review (for C2 to C5)

(Site Selection by Interdepartmental Group; Design Review by Interdepartmental Group and feedback from Committee)

Urban Design Objectives

1. Designs for commemorations shall contribute to creating attractive communities and a sense of place.
2. The subject and design shall be appropriate to the site and context.

Site Selection Criteria

1. Commemorations shall be sited in high traffic public areas either inside or outside across the entire city, but there may be instances where less-travelled public areas may be a more appropriate context for a commemoration.
2. The significance and subject of the commemorative subject shall be appropriate to the site's significance and context.
3. Siting of new commemorations shall not encroach on, or diminish, existing memorials or cultural heritage resources, in terms of proximity and presence and with respect to content, zone of influence, skyline and views.
4. The selection of the site shall take into consideration compatibility with the current and potential uses of the site and the surrounding sites. Sites must be able to accommodate the commemoration, be safe and meet all technical requirements and standards.
5. The site shall fit within and support City Planning and Strategies and shall follow all City By-laws, Regulations and Policies, including stakeholder consultation as required.

Design Criteria (for C2 to C4 forms only)

1. Commemoration designs shall be appropriate to the site location and context with high quality, durable materials, considered lighting and universally accessible, sustainable designs.
2. Design of new commemorations shall not encroach on, or diminish, existing memorials or cultural heritage resources, in terms of proximity and presence and with respect to content, zone of influence, skyline and views.
3. Designs for high profile commemorations shall involve a professional artist* and/or designer. Where possible the design shall be contemporary and innovative with respect to expression, views, scale and interaction and it shall also be timeless.
4. Commemorations shall be designed to be integrated into public infrastructure where possible, rather than be stand-alone or additive structures.
5. Designs shall be engaging through text and/or form for both those familiar and unfamiliar with the commemorative subject.
6. The design of commemorations shall fit within and support City Planning and Strategies and shall follow all City By-laws and Regulations, including stakeholder consultation as required. Commemorations on designated heritage property to follow the process outlined in the Ontario Heritage Act.

* Professional artist: must be recognized as a professional practicing artist by other artists working in the same field, have completed basic training (formal or informal) in your field(s), spend a significant amount of time practicing your art and seek payment for your work.

Note: Where a commemoration is also a work of Public Art, the Design Review process shall include review by an Art Selection Jury, as per the City of Kingston's Public Art Policy.

Design Proposal Requirements

1. Professional designer and/or artist to lead the project.
2. For large-scale and high-profile projects, an open call or design competition is preferred.
3. Drawings and images will need to adequately describe the project and how it sits in its context.

Notes for Proponents:

Alternate Mechanism

An alternate mechanism for proposals may be available. Please enquire if you would like to be considered for this.

Funding and Costs

Proponents are responsible for the funding of their commemoration. In most cases, this will require the proponent to engage in fundraising activities. All costs associated with the project management, development, construction and installation, and/or production of a commemorative object or event are the responsibility of the sponsoring organization.

At the project initiation stage, the proponent will be required to prepare a letter of intent to outline the commitment to raise funds for the project. The letter will also acknowledge the estimated cost and proposed completion date. Once the City of Kingston has been satisfied that the proponent is able to complete the fundraising, the detailed planning and/or design stage can begin. Fundraising must be completed before the project moves forward to its implementation phase.

To offset the costs of perpetual maintenance and conservation of a physical commemorative work, the proponent will be asked to provide a maintenance plan and to contribute to a maintenance reserve fund. The amount will be equal to 10 percent of the total estimated cost of construction, or more where deemed necessary by the maintenance plan.

Ownership and Duration (for C2 to C4)

The proponent will be asked to transfer ownership of the commemoration to the City at installation. The City of Kingston reserves the right to move, alter, deaccession or dispose of commemorations. Please refer to the Civic Collection Policy for details on these procedures for commemorations which are in the Civic Collection. Also, time limits for display of the commemoration may be set at the time of acceptance.

Public Disclosure

A proposal will be made publicly available only if it advances to Step 3 and will be presented to the Working Group for review and advice. At this point, City staff will make the proponent aware of this, and staff or Working Group members may contact other relevant groups and area experts as needed. Proposals will be subject to the Municipal Freedom of Information and Protection of Privacy Act.

Decisions

The evaluation decisions in each step is final. Please note: due to limited resources, the City will not be able to approve every commemorative proposal it receives and some difficult choices will need to be made using the established objectives and criteria for each type of commemoration.

Diagram D: Summary of Evaluation Process for Commemoration Proposals C2 to C5

APPROX. TIMELINE	STAGES	ROLES & RESPONSIBILITIES
Full decision (Steps 1 to 4) may take up to 12 months total.	Step 1: Commemorative Form Category Review <ul style="list-style-type: none"> As per Diagram C Only proposals that pass the review will continue to Step 2 Other proposals will be referred to appropriate contact +	Steps 1 and 2 <ul style="list-style-type: none"> Heritage Resource Centre staff review
2 to 4 weeks total for Steps 1 and 2	Step 2: Subject Mandatory Requirements Review <ul style="list-style-type: none"> Proposal Requirements list Subject Mandatory Requirements & Automatic Disqualification +	Steps 3 and 4 <ul style="list-style-type: none"> Pre-review by Manager, Cultural Heritage who will lead a full review where deemed appropriate (Senior Planner, Heritage for proposals on designated heritage properties) Review by Interdep. Group for complex proposals (where proposal involves more than 3 departments or needs a Council report) Working Group review and advise staff for complex proposals, additional area experts added to review as required; Municipal Heritage Committee review and approval for any proposals on designated heritage properties Where a commemoration is also a work of Public Art, the Design Review process shall include review by an Art Selection Jury, as per the City of Kingston's Public Art Policy Biannual Council report on commemoration proposals reviewed
4 to 8 months from proposal submission	Step 3: Subject Evaluation and Impact Review <ul style="list-style-type: none"> Subject Evaluation Criteria Impact & Benefit Evaluation +	
4 to 8 months from info received (can be simultaneous with Step 3)	Step 4: Site Selection and Design Review <ul style="list-style-type: none"> Urban Design Objectives Site Selection Criteria Design Criteria & Design Proposal Requirements (C5 exempt) +	
<i>Please note: steps 5 & 6 are only for proposals which have been approved</i>	Step 5: Implementation <ul style="list-style-type: none"> Proponent costs, roles and responsibilities outlined City support, roles and responsibilities outlined +	
	Step 6: Post-installation (not applicable to C6) <ul style="list-style-type: none"> Ownership transfer (legal documents) Inauguration Donor recognition Collection management 	

Finding: There are a number of authorized and unauthorized commemorations on City property that are not part of the Civic Collection. In some cases, unauthorized commemorations pose a safety risk, for example roadside memorials that diminish site lines. With the high volume of new commemorations proposed every year and the large number of existing authorized commemorations on City property, time limits need to be introduced to ensure there is space, particularly in parks, for people's use as well as for future commemorative needs and future redevelopment of the spaces.

Recommendation 9. Direct staff in each department to review existing physical commemorative items on City properties they manage by Q4 2015. The City Curator to lead the assessment of the list of items for inclusion in the Civic Collection, removal or other. Any items not included in the Civic Collection and not removed will continue to be the responsibility of the department in question.

The City Curator will lead the assessment of the list of items against criteria (as per Recommendation 8) and as per the Civic Collection Policy, to determine which items may be considered for inclusion into the Civic Collection. The items that will not be included in the Collection will be scheduled for removal at the earliest of the following: in ten years (where they were authorized) or in one month (where they were not authorized); when the property is redeveloped, when the item's condition is poor, or when the item poses a safety risk. Items not included in the Civic Collection will continue to be the responsibility of the department in question.

The City shall recognize collective commemorative impulses and shall be flexible and responsive to communities' spontaneous temporary commemorations, but safety must always come first. Time limits are important because unauthorized commemorations cannot be left indefinitely on City property. In the future, proposals for new commemorations will all have to go through the process outlined in Recommendation 8. In some cases time limits, or the duration of the commemorative item may be set as a condition of acceptance.

Finding: Data on commemorations in the Civic Collection is missing or inconsistent and, although new database software is being set-up, there is not the capacity in staff resources to address the information backlog at present.

Recommendation 10. Staff managing various commemorative forms and their budgets agree to give up-to-date inventory information annually in Q1 to be included in the Culture Map. Staff will continue to update the Civic Collection database, as resources permit.

The Culture Map is an excellent resource that has the opportunity to include more information on the City's inventory of commemorative forms including tree and bench dedications and heritage markers. As the programs reside in different departments, these inventories are not in one place: a Supervisor in Public Works holds the information on the benches and trees plaques, but the GIS info and tree species info is held by a Tree Inspector in Parks.

Finding: Requests for commemorations negotiated through site plan approvals do not have clear direction for process and ability to ensure implementation. Also, existing By-law 2008-154 Kingston Remembers is not being used.

Recommendation 11. Direct staff to amend or repeal existing By-law 2008-154 A By-law to Create a “Kingston Remembers” Program because some if its provisions are not enforceable under the Planning Act.

Recommendation 12. In the guidelines for drafting a Heritage Impact Study, Planning Department to ask the Heritage consultant to look at and suggest opportunities for commemoration where they are appropriate.



Finding: The current policies related to commemoration have some inconsistencies and, in some cases, don't clearly lay out processes, roles and responsibilities. The policies don't currently share a vision.

Recommendation 13. Direct the City Curator to work with relevant department staff to make changes to the following policies to follow the framework, organizational structure and processes agreed in Recommendations 1 to 12.

All the policies related to Commemorations will need to be reviewed and amended to tie them back to the Kingston Commemoration Strategy with the following policies to be particularly amended as listed:

- Special Events Policy ARCP-14-003 to be amended to include process for evaluating City-led Events
- Civic Collection Policy CUL-MUS-002 to be amended to include process to evaluate new commemoration proposals and proposals to amend or add to existing commemorations, or new policy created for the Commemoration collection node
- Heritage Commemoration Policy MHC-13-010 to be amended to make clear the process for new plaques, heritage markers and road signs.
- Naming of Corporate Assets Policy 2004 to include commemorative proposal criteria for any instances of commemorative naming, not to apply to sponsorships
- Create a new umbrella policy for Commemorations that will include the vision, outcomes and guiding principles listed in this strategy and that will reference the existing policies relating to commemorative forms.

6.0 PARTNERSHIPS AND OUTREACH



Provide information to community members, encourage and develop partnerships to support the commemoration strategy's goals.

Finding: Most commemorations to date have been funded by the proponent group who is proposing the commemoration -- through fundraising and grants. There are a series of existing funding sources for commemorations in current City of Kingston budgets. The funding is not enough to cover all the costs of commemorations, but can be leveraged as a source of match-funding. Potential sources of funding for commemorations are listed for reference.

Recommendation 14. Staff shall direct some of the City's current annual funding budget for commemorations towards projects with local groups that address thematic and geographic gaps identified in Recommendations 2 and 3. Staff shall use the funds to leverage external investments for this purpose wherever possible.

Recommendation 15. Encourage the development of partnerships, grants and sponsorships to further support the development of approved commemoration proposals, particularly to address existing thematic and geographic gaps identified in Recommendations 2 and 3.

Potential Funding Sources for Commemoration Proposals

City funding

1. Existing internal resources for City-initiated commemorations
2. Existing user-fees (tree/bench, room rentals, naming sponsorships)
3. Heritage interpretation budget (for City-driven projects & Kingston Remembers plaques)
4. City of Kingston Heritage Fund – managed by Kingston Association of Museums, Art Galleries and Historic Sites (KAM)
5. Through the development process: either negotiated or voluntary, where applicable
6. Specific requests for funds through Council (in very rare cases)

Community

1. Community foundations
2. Community groups and non-profits
3. Local businesses/BIA
4. Fundraising initiatives
5. Individual donors



Restoration work on the Cross of Sacrifice, Kingston.

Findings: There is no clear public information on the process for proposing a commemoration and there are not consistent answers to proposals from the public.

Recommendation 16. Establish a physical portal in the Heritage Resource Centre as the first point of contact for commemorations on City-owned land and requiring City approvals. Also create a virtual portal on the City of Kingston website that provides information on the various commemoration options and corresponding decision-making processes.

Diagram E provides a framework for the virtual portal. This information will also be made available to the City of Kingston customer service representatives.

Diagram E. Virtual Portal Framework

WELCOME TO THE CITY OF KINGSTON'S COMMEMORATIONS PAGE WHAT ARE YOU LOOKING FOR?

locating existing
commemorations
in Kingston

finding out more
about an existing
commemoration

reporting
vandalism or
disrepair of a
commemoration

finding out more
about the City's
commemoration
program

submitting a
proposal for a
new public
commemoration

If you have further questions or
comments please contact:
Heritage Resource Centre
email: email@cityofkingston.ca
tel: 613-546-4291 ext.0000
in person: Main Floor, City Hall
from 10am to 4pm

WHO OR WHAT ARE YOU INTERESTED IN COMMEMORATING?

one person

a group of
people

a place

an event

an idea or
accomplishment

Please note, the City cannot accept your proposal if any of the following apply:

- fewer than 10 years have passed since event
- a commemoration already exists for the event
- the event has no relevance to Kingston or to Kingstonians

WHAT FORM OF COMMEMORATION DO YOU WANT TO CONSIDER?

Civic
Awards

Tree/Bench
Dedication

Temporary
Display in
City Facility

Event,
Festival or
Ceremony

Proclama-
tion

Flag
Raising

Naming a
Corporate
Asset

Heritage
Marker or
Roadside
Sign

Plaque or
other
physical
object

[Form here](#)

[Policy here](#)

Contact the [Facility Booking Office](#)

[Submission process and criteria here](#)

[Policy here](#)

Contact the [Heritage Resource Centre](#)

Facility Bookings

Home | Reserves | Recreation | Facilities | Bookings

The City of Kingston has a variety of arenas, sports fields, meeting rooms, community halls and other facilities available for use by individuals, groups and organizations.

[For room bookings at Portman Olympic Harbour visit the IOCZ page.](#)

Facility Booking Office

If you are planning an event, questions about City facilities, sports fields, arenas, parks and meeting rooms can be answered by the Facility Booking office.

Users can also reserve and get more info about the following:

- [Ice Rinks](#)
- [Recreational Facilities](#)
- [Soccer Fields](#)
- [Football Fields](#)
- [Parks & Play Areas](#)
- [Neighbourhood Pavilion](#)
- [Meeting Rooms & Halls](#)
- [Sports Complex & Fields](#)
- [Public Indoor & outdoor](#)
- [Corporate Meeting Space](#)

Arrangements can be made to provide audiovisual support, overhead projectors, flipcharts and sound systems for a nominal fee. Catering services can also be arranged.

Rental Rates

Related Documents

- [Meeting Room & Hall Details](#)
- [Special Events Policy](#)
- [Municipal Alcohol Policy](#)
- [Ice Allocation Policy](#)
- [Sports Field Allocation Policy](#)
- [Sports Field Application](#)

Heritage Resource Centre

Contact Us | Careers | News & Notices | Transit Trip Planner | Online Payments | [I'd Like To...](#)

RESIDENT | EXPLORE | BUSINESS | CITY HALL | [Services en français](#) | [Sign in](#)

Heritage Conservation

- [Archaeological Master Plan](#)
- [Conservation Districts](#)
- [Preservingly-Aided Questions](#)
- [Grant/Funding Requests](#)
- [Properties Register](#)
- [Heritage Resource Centre](#)
- [A to Z Service](#)
- [Accessibility](#)
- [Airport](#)
- [Armenia & Parks](#)
- [Building & Renovating](#)
- [By-law Enforcement](#)
- [Facilities](#)
- [Festivals & Events](#)
- [Food Safety](#)
- [Health Services](#)
- [Human Resources](#)
- [Land Use Planning](#)
- [Natural Resources](#)
- [Permitting](#)
- [Police Services](#)
- [Public Works](#)
- [Social Services](#)
- [Solid Waste Management](#)
- [Transportation](#)
- [Utilities](#)

Heritage Resource Centre

Home | Resident | Heritage Conservation | Resource Centre

Preserving Kingston's past for Kingston's future

Kingston's cherished built heritage resources highlight its historic roles and significances – and make it a beautiful and culturally rich place to live in and visit. The City's built heritage resources sustains Kingston's culture, heritage for future generations.

To help do this – and as part of the [Sustainable Culture Plan](#) – a Heritage Resource Centre has now opened as a one-stop shop located on the lower level of City Hall, 216 Water Street. The Centre will assist with the protection and preservation of Kingston's built heritage, and management can be built upon to develop new and innovative approaches to heritage stewardship.

Everything you want to know about preserving Kingston's historic properties

The Heritage Resource Centre on the Lower Level of City Hall offers City resources related to heritage planning and conservation. The three key programs provided by the Heritage Resource Centre are:

- Education about preservation and conservation, staff and associate examinations volunteers assist property owners to access information about

Related Documents

- [Heritage Property - Owners Guide](#)

Facility Info

7.0 CONSULTATION

City of Memory

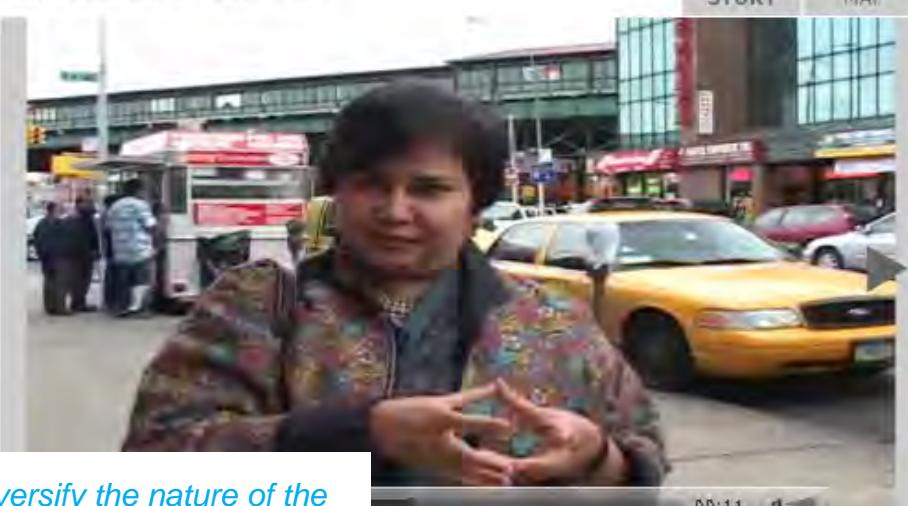
- ZOOM + ADD STORY FAQ STORY DIRECTORY SEARCH

The Most Diverse Zip Code

Posted by City Lore on 2007-08-03

PRINT FRIENDLY

STORY MAP



"I think it is time for Kingston to diversify the nature of the history it reflects to its residents and to tourists."

comment from the Commemoration Survey

Some would argue that all of New York City converges on Times Square, but as Dr. Madhulika Khandelwal explains, it's on the streets surrounding this intersection in Queens near 74th St., the hub of the most diverse zip code in

ctor, Asian American Center, Queens College, CUNY.
enger. (1:25)

EMAIL STORY **EMAIL TOUR**

Tour: South Asian

Read More!

City Lore LOCAL PROJECTS

Overall the same trends and priorities were consistently mirrored by the internal and external stakeholders and the public survey responses. The following is a summary of the consultations.

Stakeholder meetings

External Working Group

Meeting dates: 8 Sept, 19 Oct, 9 Dec, 2014, 20 Jan, 3 March, 27 April 2015

Members:

- Paul Carl, Aboriginal Teacher Education Program, Queens & Municipal Heritage Committee
- Peter Gower, President, Kingston Historical Society
- Sunita Gupta, Kingston Immigration Partnership & Kingston Multicultural Arts Festival
- Heather Home, Public Services Archivist, Queens University Archives
- Eric Millan, Cultural Services summer intern and St. Lawrence College Student
- Laura Murray, Professor, Department of English, Queens & Municipal Heritage Committee
- Brian Osborne, Historian and Professor Emeritus of Geography, Queens University
- Gerry Shoalts, Shoalts and Zaback Architects
- Scott Wentworth, Scott Wentworth Landscape Group

City Staff Working Group

Meeting dates: 9 Sept, 20 Oct, 10 Dec, 2014, 21 Jan, 4 March, 28 April 2015

Members:

- Annalee Adair, Manager of Community Engagement and Education
- Sonya Bolton, Senior Policy Planner
- Sarah Forsyth, Civic Collections Technician
- Kristine Hebert-Jarron, Parks and Open Space Coordinator
- Ryan Leary, Senior Planner, Heritage
- Paul Roberston, City Curator
- Damon Wells, Director, Public Works
- Colin Wiginton, Cultural Director

Kingston Immigration Partnership Roundtable

Meeting date: 10 December 2014

The event was organized by Sunita Gupta of Kingston Immigration Partnership. Paul Robertson from the City of Kingston and Helena Grdadolnik from Workshop Architecture presented information about the purpose and development of the Kingston Commemoration Strategy and posed four questions to be brainstormed by the 40 attendees who were a diverse representation of cultural groups in Kingston.

The consultation process for the Commemoration Strategy involved: 14 City staff in 5 departments, 9 external community member stakeholders, 40 attendees at the Kingston Immigration Roundtable, and 137 respondents to the public survey!

8.0 GLOSSARY



"In any person/event/thing commemorated, it is important to retain as much complexity and as much of the "big picture" as possible. Significant achievements can be celebrated at the same time as prejudices, injustices and historical wrongs are acknowledged."

comment from the Commemorations Survey

Commemoration definitions

A **commemoration** is an intentional act of acknowledging the memory of people, places, events and ideas.

Commemorations can be public or private, national or local, tangible or intangible, monumental or modest in scale, permanent or temporary. The subjects can also be particular (recognizing a single person or event) or general (extolling an idea or movement). If a commemoration is created by an **artist** and sited or staged in **public space**, it will also be a work of **public art**.

Typology: forms of commemoration

A **memorial** is a commemoration created to honour a person who has died or suffered to preserve the memory of an event in which many people died. A cenotaph is one type of physical memorial. Other forms can include non-physical forms including a vigil or a memorial website.

A **monument** is a large structure erected as a commemoration. In many cases they are “classical” non-representative objects based on models from classical antiquity. These may include Greco-Roman temples, triumphal arches, obelisks, columns and/or fountains. The scale of a monument is such that they often become landmarks.

A **figurative statue** depicting a sculptural resemblance to the people, places, events or ideas it recognizes, is amongst the oldest commemorative forms. The mode of expression can be from highly abstract to very realistic.

Plaques (includes medallions) are relatively flat surfaces that can have commemorative messages inscribed or in bas-relief. Not all plaques are commemorations, some plaques offer other pieces of information.

Public art is a work in any media created by an **artist** that has been planned and executed with the specific intention of being sited or staged in **public space**, often incorporating elements of site specificity, community engagement and collaboration and acquired following the City of Kingston’s established processes. A work of public art can be integrated into a building, infrastructure, landscape or public space or it can be comprised of one or more distinct elements. Public art is only a commemoration in cases where it is intentionally acknowledging the memory of people, places, events and ideas.

A **dedication** is an element installed primarily for its use or function – including benches, trees, paving stones, planting beds, civic structures, and street and park furnishings. They serve to communicate the contribution of individuals and to mark events, generally meaningful to a specific community of people.

A **memento** is an object taken from its original context and considered important because of its association with a person, place, event or idea and its use as a physical marker to commemorate a person, place, event or idea (e.g. locomotive).

A **commemorative space** is a public space such as a plaza, square, street or park that is designed to create a focal point to recognize the memory of a person, community, event or idea. The design of these spaces are often inextricably bound to the site and to the subject being commemorated (e.g. Memorial Centre in Kingston).

A **commemorative event** is a culturally significant ceremony or festival in a public space or building that recognizes the memory of a person, community, place, event or idea.

A **commemorative area** is a place of significance for the memory of a people, event or idea.

A **commemorative award** is an honour or prize that is named in the memory of a significant person, community, place, event or idea (e.g. Memorial cup).

Other (non-commemorative) elements

Other elements not considered commemorative but that are related are defined below:

Interpretation is the act of explaining the meaning of something through the use of a medium (e.g., brochure, plaque).

Interpretive elements promote a critical understanding of persons, places and events of importance. Their intent is not to “recognize,” as would be in a commemoration, but rather to educate and interpret the significance of the subject.

Education is a form of learning in which the knowledge, skills and habits of a group of people are transferred from one generation to the next through teaching, training or research.

A **tribute** is an act, statement, or gift that is intended to show gratitude, respect, or admiration to honour a person’s accomplishment during their lifetime.

An **artefact** is an object made by a human being, typically an item of cultural or historical interest.

Sponsorship is the provision of products or services to support an event, activity, work, or organization in return for access to the commercial potential associated with that property or visibility for the sponsor.

Other relevant glossary terms

An **Artist** is someone who: is recognized as a professional practicing artist by other artists working in the same field; has completed basic training (formal or informal) in their field; spends a significant amount of time practicing their art; and seeks payment for their work.

Acquisition is the obtaining of a commemoration through commission, purchase, donation, gift or bequest.

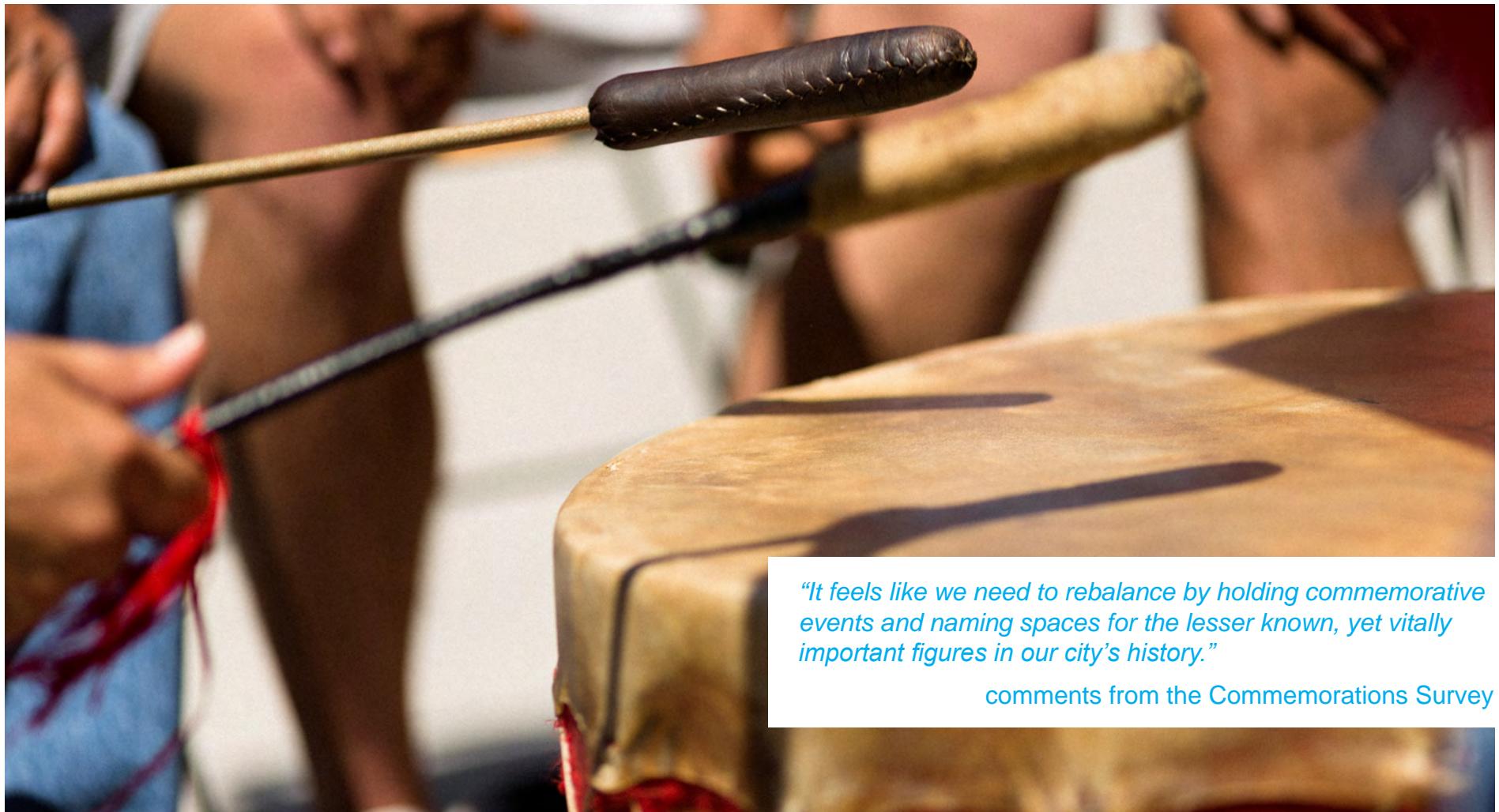
De-accession is the formal process to permanently remove an object from the Civic Collection.

Civic Collection shall be defined as the commemorations, artefacts, archives, and works of art belonging to the Corporation of the City of Kingston.

Public space is defined herein as any space on or within City property accessible to the general public, or any space that is accessible to the general public and approved by the City as a viable public art project site.



9.0 IMAGE AND SOURCE LIST



"It feels like we need to rebalance by holding commemorative events and naming spaces for the lesser known, yet vitally important figures in our city's history."

comments from the Commemorations Survey

Images

Cover: A Time Remembered, temporary student art intervention to mark the 100 year anniversary of the start of WW1 on the permanent artwork Time by Kosso Eluol, Kingston. Credit: Michael Lea/Kingston Whig-Standard (left); 2013 National Aboriginal Day in Kingston, courtesy City of Kingston (top right); Battery Park paving detail, courtesy City of Kingston (bottom right).

p.3: WWI 21st Battalion Memorial, courtesy City of Kingston.

p.4: Dedication of the Kingston Remembers Colonel Bradstreet plaque, courtesy KingstonThisWeek.com/Sun Media.

p.7: Heritage Canada plaque on the exterior of the Kingston City Hall, courtesy of City of Kingston; Unveiling of the restored portrait of Sir John A. Macdonald during the City-led celebrations of the 200th anniversary of his birth, courtesy City of Kingston.

p.8: A Time Remembered, temporary student art intervention to mark the 100-year anniversary of the start of WW1 on the permanent artwork Time by Kosso Eluol, Kingston. Credit: Michael Lea/Kingston Whig-Standard.

p.11: [murmur] digital commemoration project in Toronto, courtesy of herd.typepad.com; Biddy Mason's Place: A Passage of Time, Los Angeles, credit: Sheila Levant de Bretteville; Smudging ceremony on 16 December 2014 in Kingston City Hall, courtesy City of Kingston; a ghost bike memorial, courtesy of bikerumor.com, credit: Fred Askew.

p.12: Poppy Plaza war memorial and public space by Marc Boutin Architectural Collaborative, Calgary.

p.15: Kingston Remembers plaque for Queen Street Synagogue, courtesy City of Kingston; Kingston Multi-cultural Arts Festival, courtesy Kingston Immigration Partnership.

p.16: Image of Kingston Culture Map, courtesy City of Kingston; an activity during the First Canada Day celebrations, courtesy City of Kingston.

p.17: Confederation Park in Kingston, courtesy Diogenes Boreal-ist blogspot.

p.18: City of Kingston commemoration in Market Square, courtesy City of Kingston.

p.19: Tree dedication, courtesy City of Kingston; Kingston Remembers plaque for Gaskin Lion, courtesy City of Kingston.

p. 24 and 25: Plaques at Kingston City Hall, courtesy City of Kingston.

p.26: Battery Park paving detail, courtesy City of Kingston.

p.33: Heritage road sign, courtesy City of Kingston.

p.34: Artillery Park Aquatic Centre exhibit, courtesy City of Kingston.

p.36: Restoration of the Cross of Sacrifice, credit: Michael Lea/Kingston Whig-Standard.

p.38: Image of CityofMemory.org website.

p. 40: Kirkpatrick Memorial Fountain, courtesy City of Kingston.

p. 43: Concert in Kingston City Hall during the City-led celebrations of the 200th anniversary of Sir John A. Macdonald's birth, courtesy City of Kingston.

p.44: 2013 National Aboriginal Day in Kingston, courtesy City of Kingston.

Sources

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